

# ATTENTION

## Facility Owners/Operators

1. Again, this year, we are asking all oilfield and petroleum producing owner/operators to provide their facility or facilities, latitude and longitude so that this information can be incorporated into a mapping program. The latitude & longitude can be annotated in the storage codes and location of the Tier II.
2. To assist you in determining your latitude & longitude go to the following EPA website: <http://yosemite.epa.gov/oswer/ceppoweb.nsf/content/vzislalong.htm>
3. Effective with Reporting Year 2006 (Calendar Year 2007) reporting, North Dakota encourages owner/operators to submit their documentation utilizing using Tier2 Submit software. **NOTE:** This software can be downloaded free of charge from the following EPA website: <http://yosemite.epa.gov/oswer/ceppoweb.nsf/content/tier2.htm>
  - If you have any problems downloading a copy of Tier2 Submit, contact the RMP Reporting Center at: (301) 429-5018 (8am-4:30pm M-F) or via e-mail at: [userrmp.usersupport@csc.com](mailto:userrmp.usersupport@csc.com)
  - This program allows you to make changes each year and saves you from having to retype or fill in the blank Tier II each year.
  - We also request that when preparing the report that you print the Tier II report in landscape rather than portfolio.
4. Based on the events of September 11, 2001 and the possibility of an unknown chemical agent being spread throughout the nation we ask that you:
  - Please be sure to include your return address on all correspondence sent in with this year's reporting information.
  - Any correspondence received without a return address will be disposed off.

If you have any questions regarding any of these matters, contact Ray DeBoer at (701) 328-8112.